

Policy Title	Student Web Access Policy
Issue date (m/y)	Feb 2009
Author	ICAT
Approved by	Committee on Information Management
Review Date (m/y)	Aug 2009
Page	2



Context

The College Student Web Access Policy complies with the following policies and legislation of India and elsewhere as applicable:

- The Copyright Act 1957 , The Patents Act 1970 ,The Design Act, 2000
- Defamation Act, Section 499 and 500 of Indian Penal Code 1860
- Obscene Publications Act - Sections 292 and 293 of Indian Penal Code 1860
- The Information Technology Act, 2000

Policy Statement

Students will have access to the Internet, on the main college site, and at outreach centres, for research and education purposes, and ICAT welcomes this as a means for improving the IT skills of users.

Students will receive an induction to the Learning Resources Service when they first enrol at ICAT. They will be given a user name for the computer network, and must sign to agree to abide by this policy as part of the induction process.

However, there are rules and guidelines that must be followed when using the Internet to ensure that the college complies with current legislation. ICAT Management reserves the right to withdraw certain Internet sites, and services for any reason, and may from time to time gain access to an individual user's search history. History files may be used as evidence in disciplinary or legal proceedings.

The College uses Internet filtering software to monitor access to Internet sites, and those who are logged for consistently trying to access explicit material will be barred from the Internet while disciplinary investigations are under way.

The College Internet service is accessed via a proxy server which monitors sites and restricts those which may be in breach of the following rules. Any person found to be deliberately re-routing access to avoid these restrictions will be subject to college disciplinary proceedings. Accessing inappropriate sites may lead to disciplinary action, and in some circumstances may be treated by the College as gross misconduct.

Policy Title	Student Web Access Policy
Issue date (m/y)	Feb 2009
Author	ICAT
Approved by	Committee on Information Management
Review Date (m/y)	Aug 2009
Page	2



It should be understood that the College Internet service is primarily for study-related purposes, and any use of the system for private use should be outside scheduled class or study times.

The College takes reasonable steps to protect users from accidental exposure to explicit material. Any breaches of the policy must be reported to the nearest member of staff.

Requirements for Implementation

Rules

1. Users must not attempt to access or upload on the Internet, information that is obscene, sexually explicit, racist, defamatory, incites or depicts violence, or describes techniques for criminal or terrorist acts.
2. Users must not intentionally access or transmit computer viruses, or attempt to 'hack' into data that may damage the college network.
3. Users must not infringe copyright - this includes unauthorised downloading of software from the Internet, including games, music files - MP3 files, and commercial screensavers.
4. Users must not knowingly undertake any action that will bring the college into disrepute.

Access to sites blocked by Firewall

It may appear sometime the College Firewall prevents access to certain sites that the student may legitimately require, in the event of which the student may use the following procedure.

1. Make a request to open the site via the Site Access Application form (Appendix 1) stating the purpose.
2. The form must be duly signed by the Module faculty for the Module the said rights are required.
3. Submit the form to the systems administrator.
4. Access to the site will normally be given in 1 working day. Access rights will be periodically reviewed for fitness of purpose.

Breach of these rules is a serious disciplinary offence, and may result in the college taking legal action against the offender.